

1. Click the button to Online Auction in above.  
(or <https://www.32auctions.com/KeiroKansha2021>)
2. Click "View All Items" Then find the item you like.
3. For who does not have an account yet, there is a message with "create an account" on the top of the part of page. Click it.
4. Enter Your Name、 Email 、 Password,
5. Click and check the three of boxes、 Click and check to "I am not a robot" as well. Lastly click "Create Account" on bottom
6. You will receive an email from 32 auctions for confirmation
7. Open this email、 click "Yes, Finish Creating My Account". Then popup window will show up but ignore it. Go back to OCJAA Auction Page.
8. When you return to the OCJAA Auction page, now you are able to bid the items you like.
9. You will see the message that now successfully bid the item (Prices will not be reflect until the page has been reflash)
10. You will receive an email says "The auction has ended" on 10/18/21 10PM. This email has a link to detail and payment section. Please complete the payment by 10/19/2021 10PM. You may pick up the item on 20<sup>th</sup> and 21<sup>st</sup> at OCJAA Office.
11. You will receive a email to pay the item immediately when you purchase the item with "Buy Now" If you want the item sooner, Please print out the invoice and contact with OCJAA